

## Explanation of variances – pro forma

Name of smaller authority: **Mappleton Parish Council**

County area (local councils on): **Derbyshire County Council**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	1,483	2,302					
2 Precept or Rates and Levies	1,650	1,650	0	0.00%	NO		
3 Total Other Receipts	644	56	-588	91.30%	YES		In 2017 - 2018 the PC received a grant from the District Cllr towards the purchase of a bench - £260.00. The PC also received a grant from the Transparency Fund of £494.14 for the website / PC IT.
4 Staff Costs	772	814	42	5.44%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	713	981	268	37.59%	YES		The Parish made a payment under Section 137 of £350.00 to the Social Club to buy a cupboard for the defibrillator purchase by the Social Club.
7 Balances Carried Forward	2,302	2,213			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	2,302	2,213				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	1	206	205	20500.00%	YES		The Parrish bought a bench which cost £205.00
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. in the column headed “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where it prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented entered as negative figures.

Name of smaller authority: **Mappeton Parish Council**

County area (local councils and parish meetings only): **Derbyshire**

### Financial year ending 31 March 2019

Prepared by (Name and Role): **Fiona Raistrick, Clerk**

Date: **15/04/2019**

		£	£
<b>Balance per bank statements as at 31/3/19:</b>			
	account 1	2,226.0	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			2,226.0
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)			
	item 1	(12.20)	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(12.20)
Add: any un-banked cash as at 31/3/19			
			-
<b>Net balances as at 31/3/19 (Box 8)</b>			<u><u>2,213.8</u></u>